

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - June 27, 2024**

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim

Alderswoman Amie Dobbs

Alderman Patrick Fahey

Alderman Jeff Eydmann

Alderman Joe Prince

Alderman Bob Donovan

Alderman Joe Steiger

Alderman Mike Raney

Absent: Alderman Eric Bennett

APPROVAL OF AGENDA. A motion by Alderman Steiger, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1.

PRESENTATION/AWARDS. None

PERSONAL APPEARANCE. None

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Jasen Crump - Police Chief (see attached report)

Steve Wilson - Alliance Water Resources (see attached report)

PUBLIC COMMENTS. None

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - June 13, 2024
- Minutes - Board of Alderman - Work Session - June 13, 2024
- Board of Aldermen Work Session - Closed Session - June 13, 2024
- Approval of Treasurer's Report - May 2024
- **RESOLUTION 2024 - 31. RESOLUTION 2024 - 31. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MISSOURI EMPLOYERS MUTUAL TO PROVIDE WORKERS COMPENSATION COVERAGE.**
- **RESOLUTION 2024-32. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT BROKERED THROUGH LAKENAN INSURANCE COMPANY A SUBSIDIARY OF TOKIO MARIEN, HCC COMPANY TO PROVIDE PROPERTY AND CASUALTY INSURANCE AND CYBER LIABILITY INSURANCE.**

A Motion by Alderman Steiger, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 7-0-1.

OLD BUSINESS. None

NEW BUSINESS. Approval of bid for Washington Street Property. Alderman Fahey asked what the intent for this property was. Mr. Naeger's plan is to plant fruit and nut trees on the property. A motion by Alderman Eydmann, second by Alderman Steiger to approve the bid from Randy Naeger of \$1,055.00 for the Washington Street Property. Motion carried 7-0-1.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Donovan asked if the City was involved in doing any tree trimming if a homeowner's tree branches are over the city streets. City Administrator Happy Welch commented that if we are notified from either the bus service or fire department then we will get involved.

Mayor Keim stated that he would like to see everyone get out and discuss Proposition S with the residents in their wards. Mayor Keim would like to see the board members at the Townhall meeting that is on July 25th from 6-8 p.m. at the Ste. Genevieve Community Center. He will be there to discuss Prop. S. After discussion it was decided to put on the

next agenda to vote on changing the meeting from Thursday, July 25th to Wednesday, July 24th at 6:00 p.m.

ADJOURNMENT. With no further business, Mayor Keim adjourned the meeting at 6:35 p.m.

Respectfully submitted by,

Sue Schweiss

**Sue Schweiss
City Treasurer**

CITY ADMINISTRATOR REPORT

June 27, 2024 **UPDATE**

1. We will be putting our public works/police surplus items up for bid on PurpleWave and GovDeals over the next couple of weeks. PurpleWave will be out this week to take pictures and video of the vehicles and then it will take a couple of weeks before it is posted. We will post an ad in The Herald when we know the end date of the auction for those items.
2. City offices will be closed Thursday, July 4, 2024 for the Independence Day holiday.
3. Completion of the Comprehensive Plan should happen in July as the Steering Committee and P&Z Commission finalize and approve the plan then forward to the Board of Alderpersons. David Bova has been doing a good job these last few months keeping everyone on task and going through all the material before it was sent out.
4. Website RFP packets have been sent out and I've had 10 companies show interest in creating a new city hall website. Packets are due July 12. Is there a board member who would like to be part of a committee to review the packets?
5. One of our more popular festivals is coming up Saturday, June 29 downtown, the Honey Festival and Market, organized by Amanda Hutchings with Harold's Famous Bee Co. Over 1 thousand attended the one day festival last year and they have more demonstrations and family fun this year.
6. Cochran has completed final plans for the 9th St. roadway improvements from Market to Washington/Maple.
7. We are installing a wireless bridge from city hall to the street shed to connect the computers and phones from that building to the fiber/trunk line at city hall. We will move their phone to our system and eliminate a separate internet connection at the street shed.



Ste. Genevieve Police Department



Monthly Operations Report

Date: June 2024

Calls for Service:

- 383 calls for service May 2024
- 58 O/I report's written
- 25 summons' issued.
- 65 warnings were issued.
- 16 Arrest made.

K9 Ozzy Reports

The K9 stats for May 2024 are as follows:

7 narcotics detection deployments
6 patrol deployments
0 alarm deployments
3 assist other agencies (Ste. Genevieve County Sheriff's Office)
0 Compliant surrender because of an arrest attempt
0 non-complaint surrender (Apprehension)
0 arrest
4 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

0 Methamphetamine finds
0 Heroin finds
0 Fentanyl finds
0 Cocaine finds
0 Mushrooms finds
0 items of paraphernalia
0 handguns
0 evidence
16 hours of training

Staffing:

- We have 1 officer out long term due to injury. We are utilizing part-time employees.

Training:

- I will be attending the second part of my FBI-LEEDA trilogy the second week of July.

Meetings:

Facility:

- The garage is completely done, and garage doors have all been serviced.

Equipment/Maintenance:

- The car cameras are all installed now. We are working with Axon on some minor issues with the car cameras.

Police Radio:

- We are still waiting for our last 6 digital radios.

Grants:

- Sgt. McClure has submitted our grant requests. Now we just wait to see if we get awarded any of them.

Miscellaneous:

- We have started our budget process including our 5-year and 10-year plan.

OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

JUNE 2024

Water Treatment Plant

- Heavy rains and storms caused damage to the fencing at the water treatment facility. Staff will begin repairs immediately.
- Staff continues tree and brush clean up behind water plant in the creek. Homeowners in the area are appreciative of the needed work.
- The CO2 tank has received much needed repairs and is operating correctly now. With these repairs, we are no longer venting off due to high pressure.
- The area around the new electrical building has been seeded and strawed. Hopeful the grass will begin growing and help stabilize the soil.
- Tower levels have been adjusted to accommodate increased demand. This includes the water park and irrigation usage across the city.
- All locations were inspected and cleaned.

Wastewater Treatment

- Flow meter has been reprogrammed later in the month. This allows us to closely monitor flows and report accurate data when needed.
- We used the vac truck to clean the grit from the bottom of the wet well. This is the only method of performing this work.
- All equipment and glass wear located in the wastewater plant lab was acidized and inspected for defect.
- The plant is performing very well as outside temperatures continue to rise.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

| | BOD Mg/l | TSS mg/l | pH | E. coli forming Colonies/100 ml |
|-----------------|-------------|-------------|-----|------------------------------------|
| Monthly Average | 2.8 | 1.8 | 7.0 | 73.2 |
| Peak Day | 3.5 | 3.1 | 7.4 | 198 |
| Percent Removal | 98.0% | 98.8% | | |

NPDES EFFLUENT LIMITATIONS

| | BOD Mg/l | TSS mg/l | pH | E coli forming Colonies/100 ml |
|-----------------|-------------|-------------|---------|-----------------------------------|
| Monthly Average | 30 | 30 | 6.5-9.0 | 206 |
| Weekly Average | 45 | 45 | | 1030 |

AMMONIA MONTHLY LEVELS

| | <u>Ammonia as Nitrogen</u> |
|-----------------|----------------------------|
| Daily Maximum | .03 |
| Monthly Average | .03 |

AMMONIA LIMITATIONS

| | <u>(April 1st- Sept 30th) Ammonia as Nitrogen</u> | <u>(Oct 1st-March 31st) Ammonia as Nitrogen</u> |
|-----------------|---|---|
| Daily Maximum | 4.2 | 11.8 |
| Monthly Average | 1.5 | 2.6 |

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .862.
 Daily Maximum loading- 828lbs.



OPERATIONS REPORT – Ste. Genevieve

| Alliance Year to Date Capped Expenses through May 2024 | | | |
|---|-------------------------|-------------------------|--------------------------|
| | Actual (5 month) | Budget (5 month) | Over/Under budget |
| Repair | \$32,304.00 | \$31,808.00 | \$496.00- |
| | | | |

Collection/Distribution

Collections

- Staff relocated the sewer line from the Main St restrooms to accommodate the concrete parking area needed for the EV Charging station.
- We met with a local contractor about a new service for a set of duplexes being built on Hwy 61. The contractor is ready and will be moving forward with the connection in the near future.
- Staff was able to get all easements mowed and sprayed.
- Staff rebuilt the air relief valve located in the park.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Staff repaired a water leak at the intersection of Hwy 32 and Basler Drive. This was a 8 PVC line with a leaking offset joint.
- Utility Service Group has begun the renovation of the Pointe Base tank. This will likely take a few weeks. Once complete they will move to the M road elevated tower.
- Letters concerning the Lead and Copper questionnaire continue to come in.
- There are a few hydrants in town that are operational but need some repairs. We have ordered these parts and will complete the needed repairs upon arrival.
- The sump pump in the meter vault at M road tower quit working. We purchased and installed the new pump.
- In regard to the increased sampling imposed by DNR, due to our increase in population. We have complied and submitted additional samples as directed.
- All remote buildings were cleaned and inspected.

Customer Service

- Staff performed 26 line locates.
- Staff performed 43 work orders.
- Disconnects for non-payment 28.
- Loads of Lime purchased 5.



OPERATIONS REPORT – Ste. Genevieve

• Public Works

Streets

- The staff was able to install the new sign on the police dept. building.
- The newer backhoe has been returned with all the needed repairs. We will begin a deep clean and service, prior to returning it to operation.
- We began installing the window coverings at the public works building.
- A meeting was held in Valle Springs concerning a drainage way and the erosion that is taking place at the outfall of the city stormwater pipe. When soil conditions are good enough for us to enter a yard with equipment, we will install large rock to help control erosion around the pipe.
- Mowing and weed eating is in full swing in all areas.
- Asphalt patching was completed in some areas.
- We continue to look for another quality dump truck.
- As there were numerous events in the month of April. We provided barricades, trash cans, bags, and other items as needed nearly every weekend.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- All parks and facilities are being checked 3 times a week.
- There has been fencing installed at Water Gauge Park. This is located near the edge of the creak and looks very nice.
- Installed the new marker sign at the Memorial Cemetery.
- New retaining wall blocks were ordered for the EV charging station retaining wall.
- All restroom facilities are open. There are no vandalism events for this reporting period.

Project Updates

- Still waiting for the new bathroom to be delivered. Looking like and August delivery.

Safety

- All members of the staff were briefed on ways to stay hydrated while working in the heat.

Regulatory

- All reports were submitted on time.

Training

- Staff received additional training for the collection of data, using the new GIS equipment.

Concerns for the Month

- The search for a dump truck.

Positive for the Month

- We have Purchased 3 newer dump trucks, that will serve the city very well.